



Draft Minutes of the Stoke Trister with Bayford Parish Council Meeting
held at The Bayford Mission Hall, Bayford Hill, Bayford, Wincanton
Thursday 11th of July 2024, 7pm

Present:

Cllrs N Linsley (Chair), M Grant (Vice Chair), J Garrett, M Robinson, R Webb-Bowen.

In attendance:

Clerk: K Fullerton, Somerset Cllrs Trimnell and Power, one member of the public.

i. Public Forum:

No public session required.

ii. To receive reports from Somerset Council Councillors.

Councillor reports were received prior to the meeting.

7:05pm Meeting opened.

1/24/130 To receive apologies for absence.

Apologies were received from Cllrs Robinson, Webb-Bowen and Rushe.

2/24/131 To receive declarations of interest.

Cllr Garrett declared an interest in planning item 4a)i as the application related to her property.

3/24/132 To agree the Minutes as a true representation of the matters discussed at the parish council meeting held on the 16th of May 2024.

RESOLVED: To approve the Minutes of the meeting as a true and accurate record of matters discussed.

4/24/133 Planning Matters

a) To note planning applications considered by a planning meeting:

- i. 24/01363/FUL – Lovers Tryst, Bayford Lane, Stoke Trister, Wincanton, Somerset BA9 9PG – Installation of ground-mounted solar array.

The parish council had to defer this item due to not having a quorate present to vote (Cllr Garrett was excluded from voting on this item due to a declaration of personal interest). However, it was noted those present were supportive of the proposal. The Clerk was asked to arrange a planning meeting on a date prior to the comments' deadline. The Clerk will consult with councillors to set a date for this meeting.

ACTION: Clerk

b) To consider new planning applications:

None.

- c) To consider any recent planning applications from Somerset Council (South), received in the days after the agenda had been circulated and prior to this meeting. Interested public and parish councillors: please refer to (South) Somerset Council planning portal for full details of planning items that might be discussed under this item:*

<https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/>

None.

- d) *To note any planning decisions from SSDC*
None.

5/24/134 Highways

- a) *To consider action required regarding brambles overhanging the pavement.*
Cllr Linsley agreed to identify the landowner responsible and request they cut back the overgrowth.
ACTION: Chair Linsley
- b) *To consider action required regarding brambles overhanging the pavement.*
Chair Linsley will try to resolve the issue by contacting the landowner.
ACTION: Chair Linsley
- c) *To discuss any issues with the Speed Indicator Devices (SIDs) and any maintenance work required.*
Chair Linsley will attempt to download the software to receive the SID data for analysis and recording purposes.
ACTION: Chair Linsley
- d) *To note any road safety issues.*
Parking on Bayford Hill, Wincanton, remains a safety issue.

6/24/135 Footpaths

- a) *To receive a report from Cllr Garrett*
Members thanked Cllr Garrett for her informative and detailed footpath report. Cllr Garrett said there had been substantial progress in the last month with Somerset Council installing two new gates and a finger post. Members thanked Cllr Garrett for her perseverance in following up the outstanding items with Somerset Council and achieving excellent results.

7/24/136 Financial and Regulatory Matters

- a) *To note the return of the Village News grant of £400, no longer required due to a generous local donation to cover the costs of producing the Village News for Stoke Trister with Bayford for the current year.*
Noted.
- b) *To confirm the arrangement of the Clerk pension and the rate of contributions with the Local government Pension Scheme (LGPS).*
The Clerk confirmed that the scheme was now in place and the rates of contribution for employer were 22.3% and the employee 5.5%.
- c) *To receive a quote to repair the broken benches and/or to consider the purchase of new benches.*
Cllr Linsley said she was having difficulty identifying a craftsman to repair the benches. The Clerk had shared purchase information on new benches as an alternative to repairing the existing benches. Cllr Linsley asked for time to peruse the various benches on offer and report back at the next meeting.
ACTION: Chair Linsley
- d) *To receive confirmation from the Village Hall Committee regarding any action required (purchases or other) regarding the earmarked funds held by the parish council in reserve for village hall improvements, being the sum of £4,238.80.*
Cllr Linsley said the Village Hall Committee were in receipt of three quotes for the installation and supply of a hearing loop system. Cllr Linsley said she would ask if the committee wanted the funds transferred to them or if they wanted the parish council to pay the invoice direct to the supplier.
ACTION: Chair Linsley
- e) *To receive a bank reconciliation for all parish council accounts.*
Received and approved, showing a capital balance of £48,458.54 as of the 10th of July 2024.

- f) *To seek a resolution to make the following payments:*
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|---|----------------|
| <i>i. K Fullerton – Clerk salary May 2024 – PAID</i> | <i>£388.00</i> |
| <i>ii. K Fullerton – Clerk salary June 2024 – PAID</i> | <i>£388.00</i> |
| <i>iii. P Russell – Internal finance and governance audit 23/24</i> | <i>£150.00</i> |
| <i>iv. K Fullerton – Clerk reimbursements/expenses June and July 24</i> | <i>£106.12</i> |

RESOLVED: To make the above BACS payments.

ACTION: Clerk, Cllr Linsley

8/24/137

Defibrillator – to receive a report from Cllr Garrett

Cllr Garrett has made the arrangements for the defibrillator to be installed shortly. Members thanked Cllr Garrett for her hard work in this respect.

9/24/138

LCN Matters – to receive a report from Cllr Robinson on any LCN matters since the last parish council meeting

Cllr Robinson emailed a written overview of the recent meeting.

10/24/139

Community Speedwatch – to set up a volunteer team for a Speedwatch collaboration with Wincanton Town Council

Cllr Linsley said she had three volunteers so far, for this Speedwatch scheme.

11/24/140

To receive correspondence

All correspondence had been emailed to Members prior to the meeting.

12/24/141

To note items for the next agenda

- Quotes for two benches – repairs/replacements – NL
- Speedwatch collaboration with Wincanton Town Council
- Ranger work – ask Wincanton Town Council if they can provide for half a day every other month.

ACTION: Clerk

13/24/142

To note the date of the next meeting

12th September 2024, 7pm, Mission Hall, Bayford

Meeting closed at 8pm