



Draft Minutes of the Stoke Trister with Bayford Parish Council Meeting
held at The Bayford Mission Hall, Bayford Hill, Bayford, Wincanton
Thursday 14th September 2023, 7pm

Present:

Cllrs N Linsley (Chair), M Grant (Vice Chair), J Garret, M Robinson.
Somerset Council Cllrs Tom Power and Lucy Timnell.

In attendance:

Clerk: K Fullerton and four members of the public

i. Public Forum:

A member of the public reported the flooded section on Love Lane has not been dealt with by Somerset Council (SC) as it remains flooded. Cllr Tom Power agreed to communicate with the appropriate department at SC to get the flooding issue resolved as well as the blocked drain outside of the Mission Hall.

ACTION: Cllr Power, Clerk

ii. To receive reports from Somerset Council Councillors

Councillor reports were emailed prior to the meeting. In addition, Cllr Power spoke of the soft plastic recycling initiative as well as the current challenging financial situation at SC. Cllr Timnell updated the Council on the current planning situation, explaining that the phosphate problem was still holding up planning decisions and creating a backlog.

7:15pm Meeting opened.

1/23/56 To receive apologies for absence

Apologies were received from Cllr Webb-Bowen.

RESOLVED: To accept the apologies.

2/23/57 To receive declarations of interest

None.

3/23/58 To agree the Minutes as a true representation of the matters discussed at the:

a) *Parish council meeting held on the 13th of July 2023*

RESOLVED: To approve the Minutes of the meeting as a true and accurate record of matters discussed.

b) *Extraordinary parish council meeting held on the 8th of June 2023*

RESOLVED: To approve the Minutes of the meeting as a true and accurate record of matters discussed.

4/23/59 Planning Matters

a) *To consider new planning applications:*

i. *Planning Application No.: 23/01780/FUL – Horwood Farm, Horwood, Wincanton, Somerset BA9 9RA b- Change of Use and conversion of a barn (in B8 Use) to a dwelling.*

RESOLVED: To support the application.

ACTION: Clerk

- ii. *Planning Application No.: 23/01805/HOU – Frith Farmhouse, Shaftesbury Lane, Stoke Trister, Wincanton, Somerset BA9 9PL – Proposed extension, 2 dormers and rooflights, alterations to fenestration, new porch.*

RESOLVED: To support the application.

ACTION: Clerk

- iii. *Planning Application No.: 23/01886/S73A – Clear Springs Farm, Beech Lane, Stoke Trister, Wincanton, Somerset BA9 9PQ – S73A application for the removal of Condition 02 (occupancy use) relating to planning consent 10/04585/S73; Application to remove condition 3 and vary condition 2 of planning approval 07/05599/FUL dated 04.02.08 to allow occupation of accommodation either as holiday let or annexe.*

RESOLVED: To support the application.

ACTION: Clerk

- b) *To note any other planning matters received since the agenda was prepared.*
None.

- c) *To note any planning decisions from SSDC*
None.

5/23/60 Highways

- a) *To discuss any issues with the Speed Indicator Devices (SIDs) and any maintenance work required.*

- i. *To receive a proposal (NL) to purchase a second battery charger at a cost of £52.99.*

RESOLVED: To purchase the battery charger.

Additionally, Cllr Linsley said that two residents have volunteered to keep the SID batteries charged and to report any maintenance/functional issues to the parish council. Cllr Linsley also reported that one SID isn't working. It appears the cables for the charging unit have been pulled out. Cllr Linsley has purchased a replacement set of cables. The Clerk was asked to request the services of a Ranger to carry out the repair.

ACTION: Clerk

- b) *To note the Riding Gate sign at the Eastern end of the hamlet has sustained damage from being hit by a vehicle and to discuss any action required.*

The Clerk has spoken to Somerset and Avon Police to ascertain if an accident had been reported on the date given by Cllr Garrett in the hope that an insurance claim could be made against the vehicle involved. The police had no record of an accident on that date, in the vicinity of the sign. The sign originally cost £3094.88 and was purchased from Glasdon in July 2020. The Clerk was asked to enquire about filing an insurance claim to recover the value.

ACTION: Clerk

- c) *To note Somerset Council will survey the salt grit bin levels and provision within the parish this year and refill with salt grit by the end of September 2023.*

Noted. The Clerk was asked to obtain a copy of the salt grit map for the parish.

ACTION: Clerk

- d) *To note any road safety issues.*

Members felt that parking on Bayford Hill was potentially dangerous, and Cllr Power agreed to share this concern with Wincanton Town Council at the next Wincanton Town Council meeting.

ACTION: Cllr Power

- e) *To record road closure notice(s)*

- i. *To receive ttro444608S – Bayford Lane, Stoke Trister*
Noted.

- ii. *To receive ttro853424S – Common Road, Wincanton*
Noted.

6/23/61 Footpaths

- a) *To receive a report from Cllr Garrett*

Cllr Garrett shared her comprehensive footpath report with Members. Cllr Garrett intends to follow up her previous reports to SC and remains disappointed at their lack of action.

ACTION: Cllr Garrett

7/23/62 Financial Matters

- a) *To issue the Clerk with a signed contract of permanent employment.*

RESOLVED: To issue the signed contract of permanent employment as presented.

The Clerk suggested that Members consider reviewing the basic hours to include the holiday accrual that was paid to the previous Clerk in addition to the basic hours, as it is likely to be an employment regulation requirement that the accrual is included in the agreed basic hours. The Clerk was asked to calculate the annual holiday entitlement and associated cost to the parish council.

- b) *To receive a proposal to amend the Lloyds bank account name to Stoke Trister with Bayford parish Council (from Stoke Trister Parish Council).*

RESOLVED: To amend the formal Lloyds bank account name to Stoke Trister with Bayford Parish Council.

The mandate variation form was completed requesting the amendment. Cllr Garrett asked the Clerk to try to find out when the parish council was first formed and in what year it was extended to include Bayford.

ACTION: Clerk

- c) *To confirm £18,000 has been deposited into a fixed term savings account to maximise interest revenue on the funds, with a maturity date of 21st February 2024 and an interest rate of 3.4%.*

Noted and confirmed with the new account paperwork. Access via internet banking is still pending.

- d) *To receive a statement of account for all bank accounts and a corresponding bank reconciliation.*

The bank reconciliation dated 13th July 2023 showed a capital balance of £44,853.70.

- e) *To seek a resolution to make the following payments:*

- i. *K Fullerton – Clerk salary August 2023 - £386.40 (gross) PAID 28/8/23*
- ii. *FEW Training Ltd – Defib training (public) Inv 0116 - £115.20 PAID 1/8/23*
- iii. *ElanCity – Inv SAJ-UK/2023/01291 SID spare cables - £24.14 PAID 29/8/23*
- iv. *Elevate Online Marketing – website hosting, domain & security - £118.80 PAID 16/8/23.*
- v. *K Fullerton – Clerk expenses and mileage Aug & Sept - £70.40*

RESOLVED: To make the above BACS payments.

ACTION: Clerk, Cllr Linsley

8/23/63 The Community Ownership Fund

- a) *To consider potential community assets – to formally note an interest on the Register with Somerset Council*

Members decided against formally registering a potential community asset at this time.

9/23/64 Defibrillator

- a) *To receive a report from Cllr Garrett.*

Cllr Garrett reported no issues with the existing defibrillator but shared progress on the grant application she is making to purchase a second parish defibrillator. More details to follow at the November parish council meeting.

10/23/65 Parish Survey

- a) *To review and progress survey actions:*

It was noted that SC (Aaron Clifford) is unable or unwilling to reduce the intensity of the light in the pedestrian underpass.

11/23/66 Local Council Network (LCN)

- a) *To receive feedback from Cllr Robinson on any LCN meetings attended.*

It was agreed that Cllr Linsley will attend (remotely) the LCN meeting scheduled for 4th October at 7pm. Cllr Robinson is unable to attend this meeting due to other commitments.

ACTION: Cllr Linsley

12/23/67 Dog foul/litter bin review

The Clerk has asked Clare Warman (SC) to review the current provision but hasn't received a response currently.

ACTION: Clerk

13/23/68 Parish benches

- a) *To discuss any bench maintenance requirements.*

Cllr Linsley agreed to secure a quote to repair the broken bench.

ACTION: Cllr Linsley

- b) *To consider new bench provision*

Members agreed to consider new bench provision during the budget setting for 2024/25.

14/23/69 To receive correspondence

- a) *Public Spaces Protection Order for dog control – Consultation closes 6th October 2023*

Noted – Members did not wish to respond as corporate body.

- b) *Gambling Policy Consultation – closes 22nd September 2023*

Noted – Members did not wish to respond as corporate body.

- c) *Somerset Council roundabout advertising scheme – update*

Noted – Members did not wish to respond as corporate body.

- d) *Plan-it Somerset – Planning policy news; Autumn 2023*

Noted – Members did not wish to respond as corporate body.

- e) *SALC Newsletter 4th September 2023*

Noted.

14/23/70 To note items for the next agenda

- To invite PCSO Mya Greenfield to the November meeting
- Budget / Precept discussion Nov
- Vegetation by Bayford Motors
- Confirm precept in January 2024

ACTION: Clerk

15/23/71 To note the date of the next meeting

9th November 2023, 7pm, Mission Hall, Bayford