



Draft Minutes of the Stoke Trister with Bayford Parish Council
Meeting held at The Bayford Mission Hall, Bayford Hill, Bayford,
Wincanton

Thursday 11th January 2024, 7pm

Present:

Cllrs N Linsley (Chair), M Grant (Vice Chair), J Garrett, M Robinson, R Webb-Bowen
Somerset Council Cllr Tom Powell.

In attendance:

Clerk: K Fullerton.

i. Public Forum:

None.

ii. To receive reports from Somerset Council Councillors

Councillor reports were still due. In addition, Cllr Powell spoke about the financial situation at Somerset Council, flooding issues and drainage clearance. Cllr Powell recommended the parish council write to Cllr Bill Revans regarding the devolution of services and its effect on the parish (if any).

7:15pm Meeting opened.

1/23/84 To receive apologies for absence

Apologies received from Somerset Council Cllr Lucy Trimnell.

2/23/85 To receive declarations of interest

None.

3/23/86 To agree the Minutes as a true representation of the matters discussed at the parish council meeting held on the 9th of November 2023.

RESOLVED: To approve the Minutes of the meeting as a true and accurate record of matters discussed.

4/23/87 Planning Matters

a) To consider new planning applications:

- i. Planning Application No.: 23/02905/FUL – Clear Springs Farm and New Barn, Beech lane, Stoke Trister, Wincanton, somerset BA9 9PQ – Carry out alterations to existing dwellings including re-positioning of internal division between the properties, removal of metal chimney flue, erection of a single storey extension to East Elevation of clear Springs Farm and a single storey extension to East elevation of New Barn.**

RESOLVED: To support the application.

ACTION: Clerk

- ii. Planning Application No.: 23/02918/FUL – Clear Springs Farm, Beech Lane, Stoke Trister, Wincanton, Somerset BA9 9PQ – Conversion of silo storage building to residential accommodation.**

RESOLVED: To support the application.

ACTION: Clerk

b) To note any other planning matters received since the agenda was prepared.

None.

c) To note any planning decisions from SSDC

- i. 22/01468/DOC1 – Ref 20/02935/FUL – Conditions discharged 28/12/23**

5/23/88 Highways

- a) *To discuss any issues with the Speed Indicator Devices (SIDs) and any maintenance work required.*

A quote was received from ElanCity for two sets of batteries for the sum of £383.81.

RESOLVED: To try to find a cheaper supplier of appropriate batteries, perhaps of a different brand. Cllr Grant suggested trying Shield Batteries on Preston Road, Yeovil. Members agreed the Clerk could purchase batteries for no more than £383.81 in total.

ACTION: Clerk

- b) *To note any road safety issues.*

Cllr Robinson felt the overgrowth near Ivy Barn, opposite the garage, was potentially a hazard and will try to obtain a photograph to illustrate the problem, which could then be sent to Somerset Highways for their action.

ACTION: Cllr Robinson

- c) *To record road closure notice(s)*

TTRO917672S – Devenish Lane, Stoke Trister – Wales & West Utilities 8th January for 5 days.

6/23/89 Footpaths

- a) *To receive a report from Cllr Garrett*

Members thanked Cllr Garrett for her informative and detailed footpath report and the substantial progress made.

7/23/90 Financial Matters

- a) *To receive a grant request from CATbus Ring and Ride*

RESOLVED: To grant £100.00.

- b) *To receive a quote to repair the broken benches – Cllr Linsley*

RESOLVED: To defer this item to the March meeting.

ACTION: Clerk

- c) *To receive a quote for website content support 2024*

RESOLVED: To accept the quote for £350.00 for all website, content, hosting, and security support for twelve months.

ACTION: Clerk

- d) *To transfer the earmarked funds of £4,238.80 to the Village Hall Committee to fund internal remodelling to increase storage space.*

The sum of £4,238.80 represents the balance of the grant received from SALC, for the purposes of improving the village hall facility. Members asked the Clerk to speak to SALC to understand if the sum of money could be transferred to the Mission Hall Society Account as they weren't sure of the process that should be followed or how much oversight the parish council should have.

ACTION: Clerk

- e) *To receive a bank reconciliation for all parish council accounts.*

The RFO presented a bank reconciliation showing a cash position of £41,467.30 as of the 11th of January 2024.

- f) *To set the expenditure and reserves budget for 2024/25.*

Void item as duplicated at items 'g' and 'h' below.

- g) *To confirm the expenditure budget for 2024/25.*

RESOLVED: To set the expenditure budget for 2024/25 at £13,423.90.

- h) *To confirm the earmarked and general reserves for 2024/25.*

RESOLVED: To set the earmarked reserves at £33,064.40 and the general contingency reserve at £9,591.70.

- i) *To calculate the precept request figure for 2024/25*

RESOLVED: To request a 2024/25 precept of £11,000.

ACTION: Clerk

- j) To seek a resolution to make the following payments:
- i. J Garrett – Reimburse printing costs for footpath booklet (Hello Print) - £47.98 PAID 14/11/23
 - ii. Somerset Council – Inv30038565 SID posts x2 - £324.31 PAID 14/11/23
 - iii. AED Locator EU Ltd – Inv05037 SID - £2716.74 PAID
 - iv. J Garrett – Reimburse Christmas lights and batteries (ST Triangle) - £47.63 PAID 11/12/23
 - v. Bayford Mission hall – invBAY78 Hall hire 2023 - £70.00 PAID 11/12/23
 - vi. Superplants – Inv47186 Christmas tree plus lights and installation - £210.00
 - vii. K Fullerton – Clerk salary December 2023 - £388.00 PAID 20/12/23
 - viii. HMRC – PAYE December 2023 – PAID 20/12/23
 - ix. Citizens Advice Somerset – Grant for service - £25.00
 - x. K Fullerton – Clerk expenses and mileage December and January - £141.82
 - xi. JRH – Inv1733 Website support 2023 - £40.00
 - xii. DAG Design – Website support, content, hosting & security 2024 1 year - £350
 - xiii. K Fullerton – Clerk salary January 2024 - £388.00
 - xiv. HMRC – PAYE January 2024

RESOLVED: To make the above BACS payments.

ACTION: Clerk, Cllr Linsley

8/23/91 Grass Keep Tender (Leigh Common) April 2024

The Clerk confirmed the advertisement had gone in the January edition of the Blackmore Vale. Cllr Linsley asked the Clerk to ensure payment for last year's tender was received in full and the keys had been returned. Three tenders for this year's lease have been received. The Clerk will ask for best and final offers from the interested parties – for consideration after the closing date of February the 13th, 2024.

ACTION: Clerk

9/23/92 Defibrillator – to receive a report from Cllr Garrett

Members congratulated Cllr Garrett on securing a grant to cover the costs of another defibrillator. Generous parishioners contributed monies to cover the cost of installation and consumables, all thanks to Cllr Garrett's hard work and excellent communication with the public.

10/23/93 To receive correspondence

- a) Keep Britain Tidy – Buy Nothing New Month
- b) Listed Places of Worship Grant Scheme – Department for Culture, Media & Sport
- c) Plan-it Somerset – Issue 3 December 2023
- d) Sarah Dyke MP – Petition to save Somerset's vital bus services
- e) SALC – Training opportunities
- f) SALC – How can SALC better serve your Council (Consultation).

All above correspondence had been circulated to the councillors via email.

11/23/94 To note items for the next agenda

- To ratify the decision on the Grass Keep, Leigh Common 2024
- Quotes for two benches – repairs/replacements – NL
- LCN feedback – MR
- Internal audit arrangements 2023/24
- Village New – grant request towards costs
- Church grant request 2024/25

ACTION: Clerk

15/23/95 To note the date of the next meeting

14th March 2024, 7pm, Mission Hall, Bayford

Meeting closed at 21.00.